

NATIONAL DOSE ASSESSMENT WORKING GROUP

TERMS OF REFERENCE – PAPER FOR DISCUSSION AT THE FIRST MEETING OF NDAWG ON 24 APRIL 2002.

REMIT:

A technical group of people who have responsibility for and/or an interest in the assessment of radiation doses to members of the public from the operation of the nuclear industry and from minor users of radioactivity. The prime focus of the group will be the assessment of total dose (ie, summed over all routes of exposure) from authorised discharges to the environment. Past, present and future routine discharges are of interest so retrospective and prospective assessments are involved and the group will also consider unusual pathways of exposure. Initially, the group will not be concerned with accidental releases or with solid waste disposal.

TERMS OF REFERENCE:

- To facilitate the exchange of data and views between all parties on assessment methodologies
- To advance the understanding between groups who are likely to have differing objectives and views on dose assessment methods.
- To meet on a regular basis to discuss matters of mutual concern, and developments arising out of research, case histories (eg, recent consultations) or changes in government policy. *(Every 6 months is suggested – to be discussed at first meeting of the group)*
- To identify and co-ordinate research of mutual benefit to the membership.
- To initiate debate beyond the group on key issues, as necessary (for example via the Society for Radiological Protection).
- To keep abreast of international developments on dose assessment methodologies, and to provide feedback to the appropriate UK authorities for input into EU bodies.

SUB-GROUPS

Sub-groups will be set up if required by the working group to consider particular issues and report back to NDAWG. Membership of sub-groups can involve people who are not members of NDAWG.

It is proposed that a sub-group is set up to consider habit data.

PUBLICITY

The work of the group should be published as scientific papers when appropriate. In addition periodic reports will be produced on the work of the group.

A web site may be set up to publicise the work of the group. It could include a list of members, terms of reference, meeting papers, minutes, etc.

Links with other groups

Links will be established with other groups where appropriate. Possible groups include the Working Party on Radionuclides in Food.

Frequency and location of meetings

It is proposed that meetings are held every 6 months. If agreed the location could rotate between FSA London, EA Warrington or London and NRPB Chilton. Other suggestions are welcome.

MEMBERSHIP

CHAIR	John Cooper	NRPB
Regulators/agencies	Rob Allott, John Titley	EA
	Richard Burt, Stuart Conney, Zitouni Ould-Dada	FSA
	Patrick Stephen	NII
	Andrew Macpherson	DEFRA
	Nancy Lawton	DTI
	Cathy Griffiths	RWMAC
	Julie Tooley	SEPA
	Ken Ledgerwood*	Dept Environment (NI)
	Havard Prosser*	National Assembly for Wales
	Will Munro*	FSA Scotland
Industry	Tim Parker	BNFL
	Laurence Austin	BNFL Magnox
	Michael Gaunt	Rolls-Royce
	David Tattam	Amersham plc
Specialists/NGOs	Phil Day	University of Manchester
	Steve Jones	Westlakes Scientific Consulting
	Barrie Lambert	Friends of the Earth
	John Hunt	CEFAS
	Mike Thorne	Consultant
Secretariat	Jane Simmonds	NRPB
	Ciara Walsh	NRPB

STEERING GROUP

A Steering Group has been established to oversee technical aspects of the running of NDAWG. Their role will include:

- Planning the content of NDAWG meetings
- Assigning responsibility for producing meeting papers
- Reviewing the membership of NDAWG when necessary
- Agreeing the Agenda, minutes and papers for meetings
- Facilitate setting up sub-groups as identified by NDAWG
- Review the role and progress of NDAWG periodically
- Publicising the work of NDAWG
- Producing periodic reports of the work of the group

The Steering Group consists of:

Rob Allott	EA
Zitouni Ould-Dada	FSA
Patrick Stephen	NII
Jane Simmonds	NRPB

NRPB will act as a secretariat for NDAWG and carry out administrative duties. This will include: maintaining the address database, producing letters of invitation, distributing papers, producing draft agendas, producing draft meeting minutes, drafting progress reports on the work of the group.

Jane Simmonds
NDAWG Secretariat
20 March 2002